




Tina Leswal

Legal Secretary

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Tina Leswal is an executive legal secretary at Calderwood, where she is responsible for the management of all general operations and administration, establishing service standards, policies and procedures, system management and development along with general administrative support to the firm's Directors. Tina also provides client support, corporate secretarial services for the firm's board support services line and project management expertise on client, regulatory, systems and database projects.

Prior to joining Calderwood, Tina acted as a Senior Associate/Team Lead at DMS Governance in Cayman for 7 years and oversaw the Cayman fund governance team along with oversight and provision of support to the firm's international offices, particularly in Hong Kong and Dublin. Tina also had a significant client facing role at DMS and managed a complex engagement portfolio liaising with hedge fund providers on a regular basis.

Tina previously worked with the Cayman branch of the Appleby law firm for 7 years as a Legal Assistant/Corporate Administrator and was primarily responsible for managing a client portfolio, preparing corporate documents, ensuring compliance with regulatory authorities and providing administrative support to the firm's Managing Partner.